

Tri-cities Chinese Alliance Church
Church Building Use Policy

1. Introduction:

This policy is issued by The Tri-cities Chinese Alliance Church (of The Christian and Missionary Alliance) (the “**TCCAC**”) and supercedes the policy: “POLICY FOR RENTAL, LEASE OR BORROWING THE WHOLE OR PART OF THE CHURCH BUILDINGS (effective MAY 1, 2013).”

Reference is made to the following policy documents (hereafter collectively referred to as “**CMA National Policy**”):

- (i) the policy document entitled “Regarding the Faith Community and Mission of the Christian Missionary Alliance and its Ecclesiastical Entities”
- (ii) the Christian and Missionary Alliance written “Statement of Faith”
- (iii) the Christian and Missionary Alliance’s Church Constitution;
- (iv) the policy document entitled the “Marriage Statement”
- (v) the Manual of the Christian and Missionary Alliance (hereafter “**Manual**”)
- (iv) such other policy or constitutional documents issued from time to time by the Christian and Missionary Alliance National Office.

Any references made to the “**Church Building**” shall mean the estate and related facilities connected to the estate with the registered address of 2004 George Washington Way, Richland WA.

Any references made to the “**Governing Board**” or “**Senior Pastor**” shall mean the person or persons appointed in accordance with the Christian and Missionary Alliance’s Church Constitution and TCCAC Church Bye-Laws

Should any content of this policy contradict or otherwise be incompatible with CMA National Policy, the CMA National Policy shall prevail.

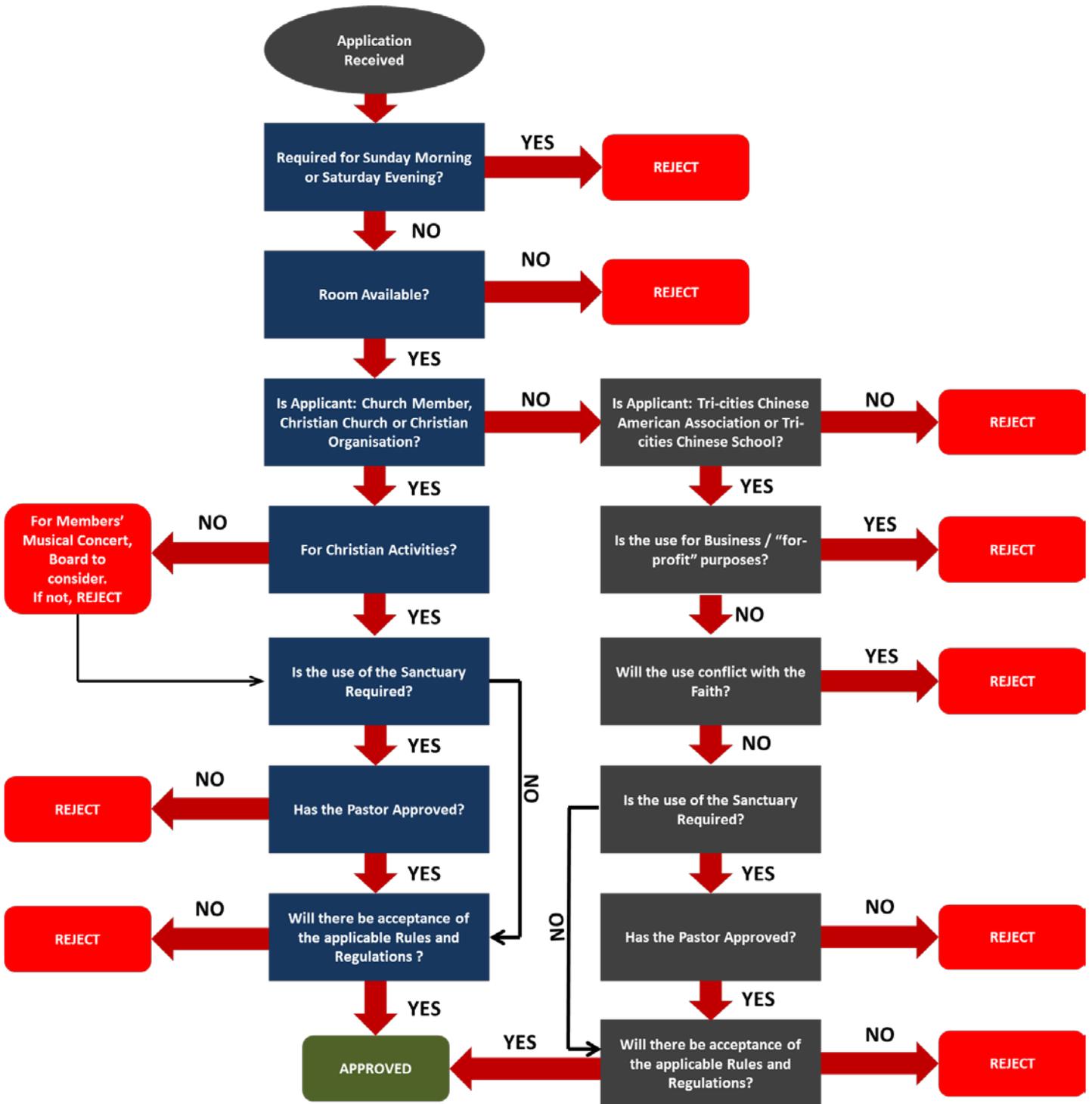
2. Spiritual Principles for the use of the TCCAC Church Building:

- a. TCCAC is a community of faith that exists to exercise and express its biblical beliefs within the broader community of The Christian and Missionary Alliance (“**C&MA**”). These beliefs are grounded in a shared understanding of Holy Scripture including those beliefs and standards specifically addressed in the Manual.
- b. The Church Building is a gift from God for the purpose of worship, fellowship, outreach events, bible studies, Sunday Schools and various other Christian activities and meetings.

- c. The Church Building has been consecrated for the purposes of Christian ministry and mission.
- d. The Church Building is intended to be a house of prayer and is a sacred place, therefore no business or “for-profit” activities are allowed in any part of the Church Building (including the church parking lot) except for fund raising activities connected to ministry or mission purposes, and approved by the Governing Board.
- e. No part of the Church Building can be used for residential purposes or for use as a shelter for the homeless people. No one is allowed to stay overnight in the Church building, except for 30 hour fasting and prayer events, or events and activities that are approved by the Governing Board.
- f. In consideration for permitting the use of the Church Building to a person or a group, the Governing Board shall take into consideration the following factors:
 - (i) whether the use is in line with CMA National Policy;
 - (ii) whether the use is in compliance with applicable laws and regulation (be they State or Federal Law or such other laws and regulation having appropriate jurisdiction).
 - (iii) whether the use will prejudice or risk reputational damage to TCCAC, C&MA, or the general reputation of the Christian Faith.
 - (iv) whether the use of the Church Building will help and not hinder the promotion of the Christian Faith.
- g. For the avoidance of doubt, the Church Building is not generally open to the public and may not be used by any persons or groups holding, advancing, or advocating beliefs that conflict with the Christian and Missionary Alliance’s faith or moral teachings – including but not limited to the Christian and Missionary Alliance written Statement of Faith, which are incorporated herein by reference to CMA National Policy.
- h. Activities which generally fall under the TCCAC’s intended use shall include but is not limited to activities such as worship, general fellowship between church members and those looking into the Christian faith, activities connected with the introduction of Christianity, the teaching and promotion of biblical beliefs.
- i. Although the Church building is not generally open to the public, the Governing Board may consider making our church building open to the Tri-cities Chinese American Association and the Tri-cities Chinese School in order to promote a good relationship and to foster Christian witnessing to these organisations. The Governing Board of TCCAC may consider allowing the use of the Church Building for talks, seminars, Chinese culture events (for example, Chinese New Year, Moon Cake Festival, etc.) provided the activities are not in conflict with the Christian Faith.

3. Other points to consider before making any decision for individuals or groups to use the TCCAC Church building:
 - a. Priority should be given to our own church regular activities; the Governing Board should not let any person or group use the church building if the date and time conflicts with our regular activities.
 - b. Application from other Evangelical Churches or Christian Organizations may be considered if a) they accept our Statement of Faith; b) the purpose of using the TCCAC Church building is for anyone of the following purpose: ministry, outreach, worship, fellowship, bible study or evangelism.
 - c. The church sanctuary is generally restricted to Christian activities only, for example services or preparation for Christian activities or services. Any person or group wishing to use the sanctuary must seek prior permission from the church Senior Pastor.
 - d. No long term letting of the TCCAC Church building is permitted. For the avoidance of doubt, any letting agreement of a 6 month duration or greater is considered long term.
 - e. Fundraising or non-fundraising musical concerts organized by our registered church members may be considered by the Governing Board provided it is not for personal financial benefit and the content of songs/music do not conflict with our faith.

Decision Flow Chart



4. Rules and Regulation for the use of TCCAC Church Building:

- a. No “for-profit” or business use is permitted (see 2d above).
- b. No gambling or gambling-type games/activities (physical or electronic) is allowed. Mahjong is strictly forbidden.
- c. Strictly no pesticides in or around the church facility.
- d. Strictly no pets allowed in the building (except guide dogs).
- e. Smoking is not permitted in the church building.
- f. No food or drink except bottled water is allowed in the Sanctuary. Serving of refreshments and meals is allowed in the Fellowship Hall only.
- g. No roller skates or skateboards are allowed in the church compound.
- h. Unlawful carrying or bringing of firearm or other weapons into the Church campus is prohibited.
- i. The church will not be responsible for personal property left in the building.
- j. Approval of the use of the Church Building grounds and facilities does not constitute or imply endorsement of any group, their mission, or their positions. Groups approved to use facilities must not advertise the event in such a way as to imply endorsement by the TCCAC. No activities or advocacy may take place within our buildings or grounds that conflict with the policies and the practice of the TCCAC and the Christian and Missionary Alliance.
- k. Individual or groups granted approval to use the church building is responsible for the conduct of its participants and is expected to observe this policy, all applicable State and Federal laws and regulations.
- l. The TCCAC is not legally responsible for the misconduct of participants at an event not sponsored by the TCCAC. Any non-TCCAC sponsored individual or group use is conditional upon their acceptance of all liability arising from their event and those groups.
- m. Unless permitted otherwise, all activities must be finished before 10:00 pm and clean up finished by 11:30 pm.
- n. All minors must be under adults’ supervision.
- o. Unless expressly permitted otherwise by the Governing Board, alcoholic beverages will not be permitted on church grounds.
- p. Any use of the audio/video/projection equipment in the Sanctuary is permitted only if supervised by a member of TCCAC audio-visual team either present for the event or delegated to a responsible person having been instructed by the team member.
- q. All use of the Church Building is subject to intervention and subsequent assumed oversight by a deacon or appointed co-worker of the Tri-cities Chinese Alliance Church.